

Class Information & Terms of Service for Little Voices Class Enrollment

Class Cancellations:

Parents will have the option to switch to another class time or receive a refund in the rare instance a class time is cancelled for the upcoming or current session.

Missed Classes and Make-Ups:

If you have to miss a class you may attend another class time, just contact your teacher ahead of time to ensure there is room in that class. We cannot guarantee you will receive all your make-ups if you wait until the last week of the session. Make-ups must be completed during the current session.

Cancellations and Refunds:

If a parent or child must cancel enrollment for circumstances outside of their control, they will be refunded a prorated amount for remaining weeks, subtracting \$30 from the total amount to cover costs for materials and processing fees.

Sickness:

For the benefit of all other children, parents must keep sick children at home. Your teacher or business reserves the right to send a child home if they are visibly sick.

Medical Emergencies:

In the case of an emergency, your teacher or someone at the facility will call 911. Sing Omaha does not have medical staff available, and they cannot provide emergency or other medical treatment.

Classroom Etiquette:

For the enjoyment of all parents, caregivers and children, we ask that parents & caregivers follow our terms of classroom etiquette:

- 1) Please turn off your cell phones or set them to vibrate. If parents need to take an emergency call, they should step outside the classroom with their child.
- 2) If a child becomes upset & is disrupting the class, parents are advised to step outside, comfort their child and return when their child feels better.
- 3) Talking amongst parents during class is discouraged so that parents can focus on their child's development. Part of preschool readiness is learning to listen and follow directions; we need to be the example. (Talking & building community is highly encouraged before or after class.)
- 4) Please arrive ten minutes before class begins.

Safety Protocol

- 1) Parents or attending caregivers should never do anything or have their children do anything that feels unsafe or physically uncomfortable
- 2) Parents or attending caregivers must supervise their children at all times or designate a trusted adult to supervise their children in their absence.

Sibling & Guest Policy:

Younger siblings, under 8 months old, can come to class for free. Older siblings or friends or family are welcomed with approval from the teacher beforehand.

Food & Drink:

To maintain cleanliness, food and drink is prohibited in the classroom. It is recommended that parents feed their children before or after classes, though they may step outside if their child needs food during class.

Personal Belongings:

The Learning Groove, teacher and Sing Omaha are NOT responsible for any personal belongings.

Weather:

Sing Omaha follows local public school weather cancellations, and will be officially closed as well. Cancellations will be posted on our website, Facebook ("like" Sing Omaha to stay up-to-date), local news stations and a message placed on our phones (402-933-7234).

Change of Information:

To protect the welfare and safety of all children, parents must notify their teacher or business in writing of any change in address, telephone number, medical information, caregiver information or emergency contact information.

Photo & Video Release:

Parent agrees to allow the Little Voices teacher and/or Sing Omaha to take video or photos of their family and gives permission for these videos or photos to be used for teacher training or publicity purposes.

The Learning Groove E-mail List:

By registering for Little Voices music classes, parents will automatically be added to The Sing Omaha e-mail list. Sing Omaha will email useful information on how to make the most out of Little Voices classes. Parents may unsubscribe at any time. Sing Omaha will never share your email for any reason.

Protection:

If any child or caregiver creates a situation that in the sole discretion of your Little Voices teacher or the facility creates an unsafe or unprofessional environment, then your Little Voices teacher or business has the unilateral right to revoke the enrollment of the offending party. Should this extreme situation happen then the offending family will be issued a full refund for the unused portion of your enrollment fee minus \$30.

Liability Waiver:

The enrolling family understands that participating in physical activities during Little Voices music classes, even with proper supervision, may result in serious injury, illness, or even death. The enrolling family hereby relinquishes the Instructor of this class, all parties working with him/her, the facility hosting classes, Sing Omaha, the makers and owners of all equipment and props used herein, and all other participants in these activities, of any liability whatsoever relating to their participation in these activities, and agrees to inform their instructors of any and all factors which may affect their child's

ability to participate in these activities, including but not limited to, disabilities, illnesses, or injuries. The enrolling family understands that they participate in these activities at their own risk.

Policies & Terms Agreement:

By registering for Little Voices Music Classes, the enrolling family agrees to follow all policies and procedures stated above. Non-compliance with Little Voices' policies and procedures may result in termination of enrollment. Sing Omaha has the right to update policies at any time.